April 26, 2022 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on April 26, 2022, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Boughton, Amato, and Keese, were all present and Airport Director, Jason Ball, was also in attendance.
2. A motion by Commissioner Gaudin seconded by Commissioner Boughton to approve the meeting minutes from March as presented; motion carried unanimously.
3. Finance- Mr Ball presented the finance report. Fuel sales numbers are continuing to climb and remain high. Mr. Ball was asked in an earlier meeting about low hangar rent income. He responded that in addition to Hangar 22 being out of commission, two tenants had declined cards that did not process and that was being rectified. Mr. Baughton asked about the difference between general and proprietary account balance and Mr. Ball explained that normally we move 100k dollars to balance the budget but with FAA grants we have not had to. Commissioner Baughton moved to approve finance report, seconded by Commissioner Amato
4. Legal- The deal with Mr Lalumandier regarding the waterline will not include running water to our bathrooms. A new waterline just for the bathrooms will be installed but we will honor paying half the cost of running the line to Mr Lalumandier’s hangar if necessary. Chairman Webre will be meeting a private party to discuss the possibility of building hangars and then selling them back to the airport a capital gains swap.
5. Engineering:
   1. Box Hangar project is awaiting electrical engineering review. After that will be fire marshal review and parish review. Estimated advertise date of May 23, 2022
   2. Apron Project will be updated to FAA in 2 weeks
   3. Fuel System-Haley with FAA is awaiting more guidance to see if any BIL funds can be used towards this project. Mr. Ball explained the Airport Recovery Grant vs BIL funding.
6. Operations- The terminal building has been updated with paint, furniture, and many accommodations. We have had lots of positive feedback. Titan did the inspection in April and we had no major issues noted and ranked 4/5. We feel very pleased with that and always strive to provide excellent service. Mark has been really assisting our staff with maintenance and inspections.
7. Chairman: Mr. Webre sent the engineering update and capital outlay request to all of our senators and Mr. Ken Brass showing we do not have the funding to do what we need to do. We are hoping for assistance from their office to push this through to be elevated in priority. Waterline CEA was sent in and signed. We are still waiting for a number from Mickey Marchand to acquire Hangar 25. Rent rate increases should be included in the next budget.
8. Airport Manager: Nothing more to report.
9. Old Business:
   1. Corporate Hangar- Continuing work on this
   2. New Building-Building is about finished and punch list items are being taken care of. 99%..furniture being moved in.
   3. Master Plan- updated in engineering
   4. CIP- submitted update CIP to Haley with BIL funding added.
   5. Add waterline update
   6. Add Capital 1031(5)? swap
   7. Add Fuel System
10. New Business
    * 1. No knew business
11. Next meeting scheduled for Tuesday May 24, 2022.

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Richard Webre, Chairman Kevin Landry, Secretary